



## ST JEANNE ANTIDE FOUNDATION

NGO Registration number: VO/0005

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## WE ARE HIRING

### Vacancy of a Social Support Worker

#### **The Position**

The St Jeanne Antide Foundation (SJAF) invites applications for the post of full-time Social Support Worker to work within the SOAR service. **SOAR** is a survivor-led service that works towards enabling survivors of violence in intimate relationships and domestic violence to become empowered to pick up the pieces and rebuild their lives with resilience, dignity and well-being. Our service prioritises authentic inclusion, peer support, appreciation for lived experience and social justice.

#### **The Role**

The Social Support Worker will form part of a team that supports women survivors of domestic violence and their children in all their day-to-day needs to enable them to enhance their quality of life through personal growth, upskilling and training frontline support service. The employee shall be committed to work as part of a team that assists in training, advocacy, individual and group-based support activities, and implementing aspects of support plans that enable women to become self-empowered and resilient women.

#### **Eligibility**

Applicants should be available to work flexibly between Monday and Saturday. They must meet one of the following criteria:

- A recognised 'Qualification' at MQF Level 3 or higher (minimum of 60 ECTS/ECVET) in the health and social sector (eg. MCAST Diploma in Health and Social Care);

**OR**

- A recognised 'Award' at MQF Level 3 or higher (less than 60 credits) in the health and social care sector or a related and relevant field, together with a minimum of two (2) years formal and relevant work experience as a Social Support Worker (this needs to be supported by formal documentation);

**OR**

- Three (3) years of relevant work experience as a Social Support Worker in the fields of domestic violence or a relevant social sector; one (1) year (equivalent to full-time) of which may be in the voluntary sector. This needs to be supported by a formal letter from the entity concerned, and needs to be related to domestic violence.

Applicants in possession of a foreign qualification/s are to produce, with their application, a recognition statement on the comparability of qualifications issued by the Malta Qualification Recognition Information Centre (MQRIC).

Eligible candidates must be in their late twenties or above, and fluent in Maltese and English. Qualifications and experience claimed must be supported by certificates and testimonials.

### **Key Responsibilities**

The selected candidate shall be overall accountable to the CEO of the St Jeanne Antide Foundation and, on a day-to-day basis, directly to the SOAR Service coordinator. They will maintain a positive working relationship with all team members, SOAR service users, volunteers and students on placements.

#### *Responsibilities include:*

- Actively participating in induction, follow-up and regular training and CPD activities;
- Developing compassionate, loving-kind relations with SOAR members while respecting professional boundaries and adhering to the SJAF code of conduct.
- Providing a range of supports to SOAR members – ranging from one-to-one guidance and advocacy, financial literacy, advocacy, implementation of aspects of personalised support plans, in-kind supports, assisting with running activities and much more.
- Assisting SOAR Coordinator with new case intakes, record keeping of support/ guidance and mentoring provided, activities undertaken, filing of records and data inputting.
- Engaging SOAR members in non-formal education opportunities for improved self-esteem, self-confidence and resiliency, self-empowerment and independent living in the community.
- Following agreed service procedures to minimise risk and to ensure effective outcomes;
- Actively participating in team meetings;
- Drawing up personalised support plans based on agreed short-term goals with service users and discussing these with SOAR Coordinator;
- Assisting SOAR Coordinator in planning and implementation of social activities;
- Reporting to the respective SJAF social workers regarding work outcomes on cases in common;
- Participating and contributing to regular team meetings to review particular cases, and in staff meetings.
- Together with SOAR coordinator, creating social media content for planned posts to keep the SOAR Social Media platform alive; and contribute to website texts.
- Keep a practice journal and take photos (no visible faces) to record content creation after any activity.
- Submitting a monthly report to the SOAR service coordinator following the provided format.
- Liaising with other organisations, agencies and networks to maintain collaborative relations.
- Promoting SOAR, SOAR publications and products online and at events;
- Participating in progress review and planning meetings and supervision sessions.
- Participate in preparation and implementation of activities and programmes designed for group activities and assist in different areas for their smooth running such as setting up and clearing after, together with the team. This applies for Saturday Social Club or other activities such as Meraki production meetings, mentoring group activities, etc.

### **Skills and attributes required to work as a Social Support Worker**

- A can-do attitude, self-directed, and humble.
- Positive mindset and teamwork skills.
- Writing skills.

- Knowledge and understanding of domestic violence and the dynamics that exist between survivors and perpetrators.
- Observation, listening and empathic skills.
- An understanding of equal opportunity issues.
- Basic computer skills.
- A clean driving licence.
- Ability to communicate effectively with colleagues.
- Ability to remain patient, objective and positive in crisis situations.
- Preference will be given to applicants having experienced domestic violence, accessed support, and moved on with hope and resilience.

Interested individuals are to submit the following documents on [info@antidemalta.org](mailto:info@antidemalta.org) by the 24th February 2023:

- A detailed Curriculum Vitae.
- Copies of the pertinent qualifications and other courses followed as indicated in the vacancy call.
- Three (3) reference letters.
- Original certificate of police conduct collected within the last three (3) months prior to applying for this vacancy.
- Job History Sheet from Jobsplus as official proof of work experience.